

STALHAM TOWN COUNCIL

Minutes of the meeting held on 9th March 2020 held at Stalham Town Hall

Present Mrs Eden (Chair), Mrs. Baker, Miss Baverstock, Mrs Green, Mrs Gelinas Mr Hanton, Mr. Lilley, Mr McWilliams, Miss Thomas, Mr Wilson & Mr Woodhouse. In attendance: PC T Gibbs County Councillor N Dixon District Cllr M Millership and 7 members of the public

The Formal part of the meeting was preceded by a presentation by Mr Glenn Russell Executive Headteacher (Stalham Academy & Stalham Infant Academy) He spoke about the infant & nursery schools being re-located at the Yarmouth Road site and the consultation in respect of this. He also explained how the parking and associated problems with drop of and pick up have been improved. He then outlined how the academy is reviewing its curriculum.

236. Minutes: Minutes approved

237. Apologies : District Cllr Mrs Grove-Jones

238. Matters Arising : To receive updates on items not included on the agenda
None

239. Declaration of Interest

Town Hall Management Committee: Mrs Eden Mrs Baker & Mr McWilliams

240. Public Participation and Reports from Norfolk Constabulary: County and District Councillors.

Mrs Millership District Cllr – reported on the meeting with Highways re parking on Rivermead and bollards have been agreed by Highways. Cllr Dixon – no further report. Member of the public spoke about dog fouling in the town. New notices have been put up by NNDC. Another member of the public said that fines should be imposed. PC Gibbs reported on the last month's Police activity, there is a low level of crime and some mental ill health issues. He also added that he welcomes any reports from the public.

241. Town Planning

a. Applications received

b. Decisions: BA/2020/0040/TCAA - Dyke End, Mill Road. Tree work- permission granted.

242. Chairman's Announcements

Letter of resignation received from Mrs Grove-Jones. Clerk has notified NNDC. Council thanked Mrs Grove-Jones and agreed that a "thank you" card to be sent.

243. Correspondence & Consultations

a. Emails from members of the public re: Broads Authority road signs.

Members discussed this issue and there was some sympathy to the emails of objection to the signs. Members agreed not to change the decision of the Council (made in April 2019) not to object to the signs.

b. Email request for increase dog waste bins.-to be taken to the GP Committee.

244. Leisure Committee

a. Adoption of report & noting of resolutions .

Resolved:. Millside Play area, swing set, barrier and mini roundabout to be re-used. Other items to be removed.

Proposed Mr McWilliams Seconded: Mrs Baker unanimously agreed.

Resolved:: Memorial to be sited in between Poppy Centre and Youth Club and behind the light.

Proposed: Mr Woodhouse Seconded: Mr Wilson unanimously agreed.

Resolved:: To agree in principle to having an additional play area at the Recreation Ground.

Proposed Mr Hanton Seconded: Mr Wilson unanimously agreed.

Resolved: To accept quote of £4703.40 from Munnings for Recreation Ground fence.

Proposed: Mr Woodhouse Seconded: Mr Hanton

Resolved:: Council to write to NPS to investigate use of Sydney House Land for additional access road.

Proposed: Mr Hanton Seconded: Mr Lilley

Members agreed not to accept quote of £345.85 from Wicksteed for play equipment repair but to repair and review in 6 months.

Resolved: To purchase a set ground anchors for bench at the Recreation Ground. (resolution of the Committee) noted

245. Community-Led Affordable Housing in Stalham

Members agree to go ahead with an investigation by the Housing Enabler into possible sites.

246. Reports from Outside bodies

a. Minutes of North Norfolk Town & Parish Forum / NNDC joint meeting. noted

b. Report from Police Consultation meeting- noted Mr Wilson and Mr Hanton were thanked for attending.

247. Town Hall

a. Report no meeting since last TC meeting

248. Market Towns Initiative.

a. Update – Jan Mark leaflet will be produced. Miss Baverstock reported on the progress in respect of the Firehouse Museum and other aspects of the bid

Firehouse Museum lights have been ordered

Knee & rail materials for picnic area have been ordered and work will commence

17.03.20 with the installation of the picnic bench.

249. To receive a financial report

a. Authorise payments and approve transfers between accounts (appendix 1)

Proposed: Miss Thomas Seconded. Mr Wilson unanimously agreed.

Members were reminded to initial the cheque stub when signing cheques

b. Budget report to date noted

250. Stalham Area Business Forum

Report and minutes circulated.

Mr Woodhouse attended the last meeting. Accounts have been prepared and are with the auditors.

251. Stalham Staithe.

a. Land registration update.- this is still with the Land Registry.

b. Land in front of Staithe House members considered the further legal advice.

Resolved: To approve quote for work to draft deed to appoint Stalham Town Council as trustee received £446 from Clapham & Collinge.

Proposed: Mr McWilliams Seconded : Mr Woodhouse unanimously agreed

Clerk to contact Poors Charity outlining the process and the Council's offer to finance the draft deed appointing the Council as trustee..

252. VE Day commemoration.

Reports of meeting were received. Next meeting 23.03.20 18.30 in the Town Hall.

253. Annual Town Meeting and Community awards.

Annual Town Meeting- Good Neighbour scheme MTi presentations to be included.

Nominations to the Clerk to share with members. Community award Mr Mobbs to be asked make a bowl

254. To Review Grants Policy

To add a clause that any organisation can only apply once a year

Proposed: Mr Wilson Seconded: Mr Lilley unanimously agreed

255. Men's Shed for Stalham

a. Report – Points in Clerk's report were noted.

Members thought that it is a good idea. Public meeting on 20th March 2020 19.30 at the Youth Club. Mrs Gelinas said thought this is a good idea and that the Council should help -Mrs Gelinas said she would volunteer.

b. Request for grant

Resolved: In principle to grant £150 once a group has been formally established.

Proposed: Mr Wilson. Seconded: Miss Baverstock. unanimously agreed

256. Council Vacancies

To note process and dates for advertising for co-option

Two applications received to date co-option will take place at the April TC meeting for the 2 vacancies (unless an election is called for the second vacancy)

257. Clerk's Report- noted

258. Matters for reporting or future agenda .

Next Council meeting: conduit for lighting at Recreation Ground, Stalham in Bloom grant

259. Dates of meetings: General Purposes Committee 30.03.20 19.00 hrs Town Council 6.04.20 19.30

Finance Admin & GDPR 21.04.20 7.30pm

Meeting closed at 9.05 pm

Appendix 1

Payee Name	Reference	Amount Paid	Transaction Detail
BVCG	1386	175.00	Pond work
Munnings Construction Ltd	1387	33590.54	Car park resurface and extend
A & W Cushion Ltd	1389	740.40	knee & rail wood
CT Baker Ltd	1390	79.88	bench top materials
Cozens (UK) LTD	1391	7680.00	street light replacement & rep
Norse Eastern Ltd	1392	236.40	alloment grounds mtnce
Susan Wellerd	1393	1654.49	salary & expenses
HMRC	1394	495.77	tax & NI
BLT Direct	1395	96.77	MTI firehouse lights
Stalham Town Hall	1396	41.00	hall hire & heating
Photostatic Anglia Ltd	1397	143.75	copier hire
UKPOS	1398	85.76	MTI firehouse lights
Norfolk Pension Fund	SO	579.86	Pension conts feb
Cozens (UK) LTD	SO	270.00	Street light mtnce
CGM	1399	1003.00	grounds mtnce
Eon	1400	408.19	
SABF	1401	3000.00	MTI
	Total		
	Payments	50280.81	

Transfer: £28000 from reserve to current account
£20000 from Nationwide to current account