

Minutes of an Amenities Committee Meeting of the Town Council
held on Monday 28th February at 7.00pm in **Poppy Centre**, Stalham.

Present: Cllrs K Bayes (part), M Green, P Hanton, R Hood, M Lilley, S Toone (chair), M Willoughby.

1. Minutes.

There were no minutes of the meeting held 12th January 2022 as this was cancelled. The minutes of the meeting on 1st November were AGREED as a true and correct record and signed by the Chair.

2. Apologies.

Cllr M McGeary and Cllr C Gelinas – alternative engagement

3. Declarations of Interest.

None.

4. Updates on Matters not on the agenda.

4.1 Highways Meeting- Allotment/Staithe Area. There will be no Highways meeting called. The drainage has been addressed behind the picnic area and along both ditches to the A149, water is flowing. The drainage ditch to the rear of the properties and the Mermaids Slipper is being followed up by Highways. The culvert outlet has not been jetted into the river. It was felt that it allowed water to back up the system rather than drain. To be investigated re; non return flap. Staithe edge to be monitored for backfill, topsoil to be ordered if necessary.

4.2 Hardcore Application to Allotment Roadway – situation continues to be monitored. Clerk to explore resolution.

4.3 Feasibility Study A149 Crossing. This has been instructed, traffic count due Summer 2022. Maintenance issues to be pursued by Clerk.

4.4 Conifer stand has been removed from Cemetery.

5. Public Participation.

None present.

6. Town Planning.

6.1 Applications. To consider any applications circulated prior to the meeting.

6.1.1 BA/2022/0027/FUL – Hunsett Mill, Chapel Field, Chapel Field Road, Stalham. Upgrade existing drainage system. No comment to be made.

6.1.2 BA/2022/0015/AGR – Wayford Nurseries, Wayford Road, Wayford Bridge, NR12 9LJ. Steel Portal Framed Building for the purpose of storing grain produced by the applicant. No comment to be made.

6.2 Decisions. To receive notification of any decisions received prior to the meeting.
None received.

7. Highways and Footpaths.

7.1 Highways – The clerk and Cllr S Toone continue to report and monitor issues reported to the Council. A recurring report has been received regarding the drainage channel in the High Street.

7.2 Footpaths – Cllr Hanton reported that all footpaths are currently in reasonable condition.

7.3 It was RESOLVED to revisit taking over verge cutting for 2023 when all information received.

7.4 Complaint received Re: Bus Shelter on High Street – needs cleaning. Cllr K Bayes/Clerk.

8. Burial Ground and Cemeteries.

8.1 NOTED that the tree survey is being undertaken for the extension of the Burial Ground.

- 8.2 NOTED that CDS have been advised that the tree survey is awaited and the concerns Council had over the initial plan provided.
- 8.3 Primrose planting took place as planned. It was RESOLVED to plant crocus bulb 'drifts' alongside roadway.
- 8.4 It was RESOLVED to accept the quotation of £3,630.00 for Burial Ground and Closed Cemetery grasscutting from Darren's Gardening and Landscaping. PROPOSED Cllr Toone, seconded Cllr Bayes.
- 8.5 NOTED that BT have been advised of ivy coverage on trees adjacent to closed Churchyard – work to be scheduled within 28 days.
- 8.6 Work has taken place to close the gap in the hedging at the Burial Ground. Clerk to request fencing as this is still being walked through.
- 8.7 It was RESOLVED not to pursue locating a bowser at the site.
- 9. Allotments.**
- 9.1 Allotments are currently acceptable – site inspection has taken place. Four plots remain vacant and one payment outstanding.
- 10. Streetlights.**
- 10.1 Up to date fault report received from Cllr P Hanton and noted.
- 10.2 McCarthy Stone Light – No replacement necessary.
- 11. Town Hall.**
- 11.1 Noted that the asbestos survey has been undertaken. Report still outstanding.
- 12. Play Area - Millside.**
- 12.1 Millside – the entrance pathway to the play area has had work undertaken by Highways – Incomplete work, highways are investigating.
- 12.2 Refurbishment/upgrade of play area – update to next meeting.
- 12.3 The Play Inspection report was RECEIVED, Cllr P Hanton to consider actions and report back.
- 13. Staithe.**
- 13.1 NOTED that the repair works have taken place Free of Charge by Amis Piling. It was RESOLVED to agree additional works at a cost of £500 to enable drainage outlet from Road drain. PROPOSED Cllr K Bayes, seconded Cllr Hood.
- 14. Groundworks.**
- 14.1 To consider cutting schedule:
Picnic area and Green behind pond. It was RESOLVED to accept the quotation from Garden Guardian.
- 14.2 The Tree Survey was RECEIVED and recommendations considered. The Clerk was instructed to obtain a quotation from Target Trees who undertook the survey in this instance as there are only three trees needing attention.
- 15. Recreation Ground Play Areas.**
- 15.1 The Play Inspection report was RECEIVED, Cllr P Hanton to consider actions and report back.
- 16. Matters for reporting or future agenda.**
- 16.1 The bin at the skatepark is damaged – clerk to action.
- 16.2 Grass Cutting/Strimmer Use. Cllr R Hood to produce Risk Assessment. Clerk to ascertain insurance requirements.

The meeting closed at 8.45pm.