



Minutes of the Amenities Committee Meeting of Stalham Town Council
held on Monday 27th June at 7.00pm
in **Poppy Centre**, Stalham.

Present: Cllrs K Bayes, M Green, P Hanton, R Hood, M Lilley, M CGeary, S Toone (Chair),

1. Minutes.

The minutes of the meeting held 28th February 2022 were AGREED as a true and correct record and signed by the Chair.

2. Apologies.

Apologies were received and accepted from: Cllrs C Gelinas – unwell. C Scrivner – unavailable. M Taylor – alternative commitment, M Willoughby – alternative commitment .

3. Declarations of Interest.

Cllr P Hanton declared an interest in item 6.1 – Lucinda House, planning application.

4. Updates on Matters not on the agenda.

4.1 Staithe Area Drainage. Highways have cleared the under-road drainage at the back of the picnic area. Clerk to advise that the piling at the head of the cut appears to be moving.

4.2 Allotment Roadway. Cllr C Gelinas following up – next meeting.

4.3 High Street Bus Shelter has been cleaned.

4.4 Ivy coverage on BT Trees has been removed.

4.5 Millside entrance – Highways have completed all works currently deemed necessary.

5. Public Participation.

None present.

6. Town Planning.

6.1 Applications. To consider any applications circulated prior to the meeting.

6.1.1 PF/21/3389 – Lucinda House, Moor Lane, The Green, Stalham, NR12 9QD. Single and Two storey extensions to dwelling to include internal/attached annexe. This application has been called into committee on Thursday 7th July 2022. It was AGREED to resubmit the previous comments and stress once again that the application is not clear as previous applications have been amended and there are inconsistencies in the application.

6.2 Decisions. To receive notification of any decisions received prior to the meeting.

6.2.1 None

7. Highways and Footpaths.

7.1 Highways – Overgrown hedging – Yarmouth Road – Clerk to report. The dip at Rivermead is being addressed, anticipated timescale of 3 – 4 months. Feasibility study – request to be made to incorporate any data which would support the traffic light installation

at Tesco junction. Wayford bridge will be a three week complete closure to resurface – dates not yet confirmed.

7.2 Footpaths – Campingfield Lane/Lyndford Road path – doesn't have dropped kerb for pedestrians, Clerk to investigate. Cllr Willoughby will be producing future reports in place of Cllr Hanton.

7.3 A request for the installation of a memorial bench on Lower Staithe Road was considered. Memorial bench policy required. Highways and Victory Housing to be approached to seek approval for a location.

7.4 A request to relocate the grit bin from outside Barclays bank to outside Newlands newsagents was received. Confirmation of ownership sought – believed to be Highways.

8. Burial Ground and Cemeteries.

8.1 Tree survey and CDS survey for the extension of the Burial Ground was received and next steps considered.

8.1.1 CDS Payment to be processed.

8.1.2 Quotes to be obtained for roadway as designed.

8.1.3 Drainage Ditch quotes to be obtained.

8.1.4 Spoil Enclosure to be priced.

8.1.5 Fencing – quotes to be obtained to fence entire extension site in Estate Fencing.

All PROPOSED Cllr Toone, seconded Cllr Hanton and agreed.

8.2 The cleared area is recovering well under the current contractor care. No works needed immediately.

9. Allotments.

9.1 Compost Bins – It was AGREED that 3 bays be constructed at the back left of the site – design to be agreed, envisaged it will be 8 x slotted concrete posts with wooden boards and concrete bases. Clerk to try to obtain donated materials.

10. Streetlights.

10.1 Up to date fault report. Cllr P Hanton reported that lighting is less of an issue through the summer.

10.2 Necessary hedge clearance before replacements can be fitted by Cozens. Clerk to arrange for hedging to be cleared from the Streetlight by the Oak Tree. Cllr Hanton to approach home owner to advise Privet hedge will need cutting back.

10.3 It was AGREED not to recommend to Council the installation of a mirror on a streetlight at Brumstead Road following Highways advice.

11. Play Area - Millside.

11.1 Refurbishment/upgrade of play area – it was AGREED not to refurbish Mill Side play area at present.

11.2 Play Inspection report –Phil Hanton will review report and direct Clerk as to any purchases necessary.

12. Noticeboards.

12.1 It was AGREED to recommend 1 x stalham sign, 1 x Tesco if agreement can be obtained, 1 x staithe, 1 x Hopkins land if available - all to be large noticeboards similar to High Street. The current boards (2 x Town Hall, 1 x allotment and 1 x Top of Street) have backing issues. Metal backing to be investigated to enable magnet rather than pins.

13. Bin Collections – Litter Picking.

13.1 Cllrs Toone/Hanton updated following a meeting with NNDC concerning bin collections and litter picking. The High Street area map for litter picking was shared with the meeting. Councillors would like to meet with contractors on site and have an attendance sheet.

14. Land Matters.

14.1 Registration of land in front of Staithe House to go ahead as previously discussed.

15. Matters for reporting or future agenda.

Volunteer group – ie gardening/litter picking, Hi Visibility, posters/fliers/newsletter – open morning (Saturday) in Town Hall to open up options for residents to join in. 'Stalham Community Volunteer Group'.

The meeting closed at 9pm.