

Minutes of the General Purposes Committee 28th June 2021 held at The Town Hall, High Street, Stalham.

Present: Cllrs M Baker, K Bayes, J Bird, P Eden, M Green, S Toone (chair).

Clerk: Mrs Sarah Hunt

- 1. Minutes.** The minutes of the meeting held on Monday 26th April 2021 were AGREED as a true and correct record and signed by the Chair.
- 2. Apologies.** Cllr McWilliams and Cllr Hanton – unavailable - accepted.
- 3. Declarations of Interest.**
Cllr P Eden is an allotment holder. Item 9.
- 4. Updates on Matters not on the agenda.**
 - 4.1 Stalham Green Pond work – Bure Valley Conservation. Report following meeting – Cllr K Bayes reported that this has been managed well historically. Currently there are trees overhanging which require cutting back; the bullrushes need thinning; the introduction of barley straw will control the algae. Work anticipated on 13th October 2021. Neighbouring properties to be advised.
 - 4.2 Highways Meeting- Allotment/Staithe Area. No date set – Staithe work a priority.
 - 4.3 Hardcore Application to Allotment Roadway. Outstanding - Cllr Toone.
 - 4.4 Replacement of gate on closed churchyard on Campingfield Lane with Wrought Iron Gate. Faculty approved. Contractor given go ahead, written order to be provided.
- 5. Public Participation.**
None.
- 6. Town Planning.**
 - 6.1 Applications. None received.
 - 6.2 Decisions. None received.
- 7. Highways and Footpaths.**
 - 7.1 Highways – There are currently only three open highways reports.
 - 7.2 Verge Cutting – response received from Highways’ engineer. Cllr Hanton to provide list of verges that would be considered a priority.
- 8. Burial Ground.**
 - 8.1 RECEIVED an update on quotations for Design Service. One quotation received only. Clerk to obtain two more.
 - 8.2 RECEIVED an update on consecration. It is not likely that the consecration took place. Consecration of extension to be considered in due course.
 - 8.3 A survey has been taken of all graves and necessary actions. Notices to be posted onto noticeboard and gate, on facebook and a press release to notify all those with graves in the Burial Ground that the Council will be enforcing the rules to ease ground maintenance work as there has been a recent claim. Also asking visitors to respect the graveyard, not to drink alcohol, drop litter or take dogs within the boundaries, that it is a place for quiet contemplation. Six month program to bring it into better order.
 - 8.4 The meeting considered re-grassing/turfing new graves. Funeral directors to be approached if the graves are less than six months old.
 - 8.5 Burial costs for under 18’s to remain as current.
 - 8.6 To note that damage to a memorial stone has been passed to the Contractors to settle.
- 9. Allotments.**
 - 9.1 Cllr P Eden reported two plots that needed correspondence from the Council. The grass

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around the plots was due to be cut by tenants this year, however this does not appear to be working and it may be necessary to instruct a contractor and increase rentals.

9.2 One person on waiting list.

10. Streetlights.

10.1 Streetlight on corner of Upper Staithe road. This has been removed, permission was given by Amey.

11. Closed Cemetery and Churchyard.

11.1 Closed Cemetery Working Party – This was very successful, a new party will take place shortly. The skip was very helpful. It would be useful to have an annual schedule.

11.2 Removal of Trees and pew in Churchyard. Some of the rubbish was removed in the skip – more remains.

11.3 It was RESOLVED to accept the quotation for Brumstead Road Gate of £375.00 to replace the missing part.

12. Other Assets/Areas of Work.

12.1 Skatepark – this is being addressed by the Leisure committee.

13. Budget.

The budget to date was reviewed.

14. Matters for reporting or future agenda.

Allotment fees.

Trustee Meeting – Wednesday 30th June 2021 at 7pm via ZOOM

Next Meeting of full Council – 12th July 2021, Town Hall, 7pm.

Leisure Committee – 25th July 2021, Town Hall, 7pm.