

# STALHAM TOWN COUNCIL

MINUTES OF THE MEETING held on Monday January 11<sup>th</sup> 2021 at 7.30pm via the Zoom application.

Present: Cllrs M Baker, N Baverstock, K Bayes, P Eden (chair), M Green, P Hanton, M Lilley, R McWilliams, H Morgan, S Toone, G Wilson.

Clerk: Sarah Hunt.

County Councillor Nigel Dixon, District Councillor Marion Millership and Local Police Officer Tom Gibbs were in attendance.

## **416. Minutes.**

The Full Council minutes of Monday December 14<sup>th</sup> 2020 were **AGREED** as a true and correct record of the meeting and will be signed by the Chair in due course.

## **417. Apologies.**

Apologies were received and accepted from Cllr Sonia Thomas.

## **418. To receive updates on matters not on the agenda.**

418.1 Allotment Site Noticeboard – size being reviewed.

418.2 Free Parking Days – 27<sup>th</sup> and 29<sup>th</sup> March requested.

418.3 The Town Council has assumed responsibility for the Electricity and Water for the Town Hall building.

418.4 Burial Ground clearance is now completed.

418.5 Broadland Computers have updated the computer.

## **419. Declarations of Interest.**

Town Hall Management Committee: Cllrs Baker, Eden and McWilliams.

Allotment Holders: Cllr Eden.

## **420. Public Participation and Reports.**

420.1 County Councillor Nigel Dixon reported that the unauthorised closure of Upper Staithe Road is being monitored. The resurfacing of Stepping Stone lane (not surface dressing) is due in the next financial year. Cllr Dixon will give an update on the First School Property when this is available.

420.2 District Councillor Pauline Grove-Jones sent apologies. Cllr Marion Millership has been in contact with environmental health at North Norfolk District Council concerning the increasing complaints of dog fouling by the old first school and Campingfield Lane. These areas will be receiving attention.

There have been complaints received that garden waste bins are not being emptied correctly – this is caused by the contents being frozen and therefore not flowing into the collecting lorry.

420.3 Police. Mr Gibbs was thanked for his report, and thanked for attending.

## **421. Town Planning**

421.1 To consider consultee response to applications received from North Norfolk District Council and the Broads Authority.

421.1.1 PF/20/2499 – Reed Thatch, Yarmouth Road, The Green, NR12 9PU.

Variation of conditions 2 (approved plans) and 3 (materials) of planning permission PF/19/0622 (single storey front extension) to allow for changes to design of approved extension, with details of external materials specified on proposed plan. It was PROPOSED Cllr McWilliams and seconded Cllr Green that no objection be made to this application.

421.1.2 RV/20/2437 – Land south of 68 High Street, Stalham, Norfolk. Variation of conditions 2 (plans) of planning permission PF/18/1609 to allow for amendments to design of dwelling including addition of attached garage

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to side with room within the roofspace. PROPOSED Cllr Toone, seconded Cllr McWilliams that the Council object due to the development size within the plot is too large, and there are concerns from Highways as the parking spaces are not size defined.

### 422. Chairman's Announcements.

The Chair had a meeting with a member of the Business Forum concerning the information board placement at the Staithe. It was agreed at the meeting that the best location for this would be the wall of the Broads Museum. Approach to be made by the Business Forum Members.

### 423. Correspondence & Consultations.

Email	Norfolk Vanguard	Vattenfall newsletter	Noted.
Email	Thorpe St Andrew	Meeting re: Broads	Noted.

### 424. General Purposes Committee

424.1 NOTED - receipt of minutes from meeting dated 28<sup>th</sup> December 2020. No recommendations.

### 425. Market Towns Initiative.

425.1 NOTED that the licence and planning permission for the information board by the Welcome Arch is awaiting a map from the Business Forum showing exact location.

425.2 Firehouse museum items – backpacks and website. Cllr Baverstock reported that the printing items for the Firehouse appeared in this month's payment schedule and were now on order. Additional printing was awaiting copy – Trustee being asked to submit. An introductory exchange has been held with the website designer. The items for the backpack would be identified and sent to the Clerk for purchasing. All matters are now in hand.

### 426. Highways.

426.1 Unofficial closure of Upper Staithe Road. This is being monitored and reported as appropriate.

### 427. Financial.

427.1 The following Direct Debits: Wave (Water Allotment), Wave (Town Hall) Eon (Town Hall) Eon (Streetlight supply) were **AGREED**. PROPOSED Cllr McWilliams, seconded Cllr Lilley.

427.2 Bank Reconciliation. Clerk awaiting receipt of bank statements.

427.3 The Payments and Receipts were **AGREED**. PROPOSED Cllr Wilson, seconded Cllr Toon.

427.4 Update re: Opening of Unity Bank Account. Next meeting.

### 428 Stalham Market

To consider any future plans. Cllr S Toone reported that after investigation this was not an area for the Town Council's involvement.

### 429 Clerk's report

429.1 The Clerk is to attend Charity training by invitation at Hoveton Parish Council.

429.2 Noted that Cllr H Morgan is to attend the Business Forum meeting as the Clerk is unavailable.

### 430 Matters for reporting or future agenda

### 431 Dates of next meetings:

Trustee Meeting Monday 25<sup>th</sup> January 2021.

Stalham Town Council Meeting Monday 8<sup>th</sup> February 2021.

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Current Bank Account made between  
11/01/2021 and 11/01/2021

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<u>Payee Name</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
E.on	436.87		January Streetlights
Centrury Printing	356.40		MTI 2 phase museum printing
Broadland Computers	124.00		housekeeping on computer
Target Trees	660.00		Emergency works
Vodafone	39.99		10/12 - 09/01
The CGM Group ( East Anglia) L	519.84		December 2020
Viking Stationery	62.88		Viking Stationery
Sarah Hunt	20.30		refund
Anglian Water Business Nationa	49.36		allotments
sarah - noticeboard	136.80		sarah - noticeboard
sarah - stamps direct	32.89		sarah - stamps direct
Sarah Hunt	1,411.28		december

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Total Payments \_\_\_\_\_ 3850.61