

STALHAM TOWN COUNCIL

Minutes of Meeting of the General Purposes Committee

Held on Monday 26th October 2020 via Zoom

Present: Mr Wilson (Chair) Mr Bayes, (Mrs Baker non voting), Mr Hanton, Miss Morgan (non voting) Mr Toone & Mr McWilliams and two members of the Public, in attendance : Clerk

1. **Minutes.** Approved the minutes of the last meeting
2. **Apologies:** Mrs. Eden & Mrs. Green. Received and accepted.
3. **Matters Arising- updates on matters not on the agenda-** None
4. **Declaration of Interest**None.
5. **Public Participation**

A member of the Public, whose letter was discussed at item 7 asked about the removal of hedges along Old Market Road. Members discussed this and explained that planning permission had allowed for the hedges to be removed. The Committee thanked the member of the Public for attending and they left the meeting.
6. **Town Planning**
 - a. Applications None
 - b. Decisions: - - it was noted that PF/20/1073 Lucinda House Single storey detached dwelling and garage is the subject of a planning appeal.
7. **Correspondence**
 - a. Letter re: Old Market Road. Members agreed to watch future developments on the site and to ask for permission to send a copy of the letter from the member of the Public to the District Council and the developers.
 - b. Planning White Paper – noted.
8. **Allotments**
 - a. Report-Members had received a report with photos from Mr Toone – 3 vacant plots. Hardcore to be placed in the ruts in the drive as required.
 - b. To consider new notice board for allotment site.
Recommend: to purchase new allotment site notice board £101 plus delivery
 - c. Members consider application for tenancy from person living outside of Stalham. Members confirmed that as the applicant does not live in Stalham they are not eligible for an allotment tenancy.
9. **Burial Act**
 - a. Burial Ground
 - i. Report- for next meeting
 - ii. Sunken plots – Clerk has not prepared a report for this meeting.
 - iii. Update on Burial Ground extension – Work is due to commence shortly.
 - b. Closed Cemetery
Awaiting Diocesan Faculty approval.
 - c. Churchyard Cemetery
Report (including photos) – it was noted that ivy needed removing from the perimeter walls Clerk to contact PCC and ask for the rubbish to be removed.
One of the gates onto Brumstead Road needs repair and painting – Cllr Bayes has volunteered to complete this action – paint etc to be purchased from Bakers on Town Council account.
10. **Highways**
 - a. General report.- noted
Current year Parish Partnership collaboration – a trod on Brumstead Road has been completed very successfully.
11. **Parish Partnership**
 - a. Members received a report in respect of the stie meeting where three locations were agreed; Ingham Road, Brumstead Road and St John's Road
 - b. Specification for SAM2
Recommend: To approve the quote for specification for SAM 2 as circulated . Town Council contribution £ 1664 (50% of cost)
 - c. **Recommend: To apply for Parish Partnership bid for 201/22 for SAM2 (as above.)**

12. Street Lighting

a. Annual Condition report

Resolved: to complete street light repairs at cost of £790

Proposer: Mr McWilliams . Seconder: Mr Toone – approved unanimously.

13. Community Resilience

Volunteers are ready for any future response and the hand sanitisers are being used.

14. Flag for Stalham – no possible update**15. Dog Fouling**

It was agreed to remove this item until further information is received.

16. Five year budget

Members considered the GP & Allotment budgets and agreed for it to be submitted to the Finance & Admin Committee as part of the Council budget. (Appendix 1)

It was agreed to reduce the Earmarked Reserve to compensate for the reduced income and overspend in 2020/21.

17. Community Notice Board.**18. Items for reporting or future agenda.**

Mr McWilliams volunteered to ask Tesco to clear the leaves and rubbish from the footpaths from the store.

19. Date of next meeting: 28.12.20

20. Resolved: That under section 100(4) of the Local Government Act 1972 the public be excluded from the meeting for item 13 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act in the paragraph registered against the item: To exclude the press and public

8.50pm public left the meeting

21. To consider quotes for replacement tree

Recommend: To accept quote from contractor “1” for planting 12 trees to replace those removed from Burial Ground.

Meeting closed at 9pm

Appendix 1

				Current	Predicted	Next Year		Year 2	Year 3	Year 4
				Year Budget	20/21	Budget		Budget	Budget	Budget
	General Purposes Committee									
4000	Burial Act Maintenance			4700	5630	5800		5800	5800	5800
4010	Street Light Maintenance			2700	2700	2700		2700	2700	2700
4015	Street Light Energy			3900	4284	4350		4360	4380	4900
4020	Street Light Replacement			6000	5335	5100		8500	8500	8500
4025	NNDC Dog Waste			1800	1800	1850		1900	1950	2000
4030	Litter Collection			600	600	650		700	740	780
4032	volunteer litter			150	0	50		50	50	50
4040	Burial Ground extension			18000	7000	2400	**	1000	50	100
4050	Parish Partnership			4860	4825	2000		4000	5000	0
4060	Closed Cemetery			0	0	1300		0	0	0
4105	Risk Assess. & Remedial			2150	2880	1000		1500	1000	1500
	General Purposes Committee			44860	35054	27200		30510	30170	26330
	income			160	160					
	net			44700	34894					
	NB				10K EMR for Burial Ground					
					** SPEND FROM EMR					
20/21	suggest £1K overspend on Burial Ground mtnce to be funded from £10K EMR									
	also 1340 deficeit in Burial income thus reducing EMR TO £7660									

					Current			Next Year	Year 2	Year 3	Year 4
					Year Budget			Budget	Budget	Budget	Budget
	600	Allotments				predicted	EMR	net			
4400		Allotment Maintenance			1500	502	700	1200	500	1600	1700
4401		Allotment water			800	300	513	813	300	820	830
		Total Overhead Expenditure			2300	802	1213	2013	800	2420	2530
1600		Allotment Income			500	500		500		500	500
1601		Allotment water			266	250		250		266	266
		Total Income			766	750		750		766	766
		Allotments - Net Expenditure			1534	52		50		1654	1764