



## Minutes of the Stalham Town Council Leisure Committee Meeting held on Monday 23<sup>rd</sup> November 2020

This meeting was being held virtually under the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 and members of the public joined the meeting via ZOOM.

Present: Cllrs M Baker, N Baverstock, P Eden, C Gelinias, P Hanton, M Lilley, R McWilliams, H Morgan.

Clerk: Mrs S Hunt and Mrs S Wellerd  
2 members of the public were in attendance.

1. **Minutes.** The minutes of the meeting held on 28<sup>th</sup> September 2020 were **AGREED** as a true and correct record and will be signed by the Chair in due course.
2. **Apologies.** None.
3. **Matters Arising.** None.
4. **Declaration of Interests.** None.
5. **Public Participation.**  
The Council was asked why the play area at Millside was currently closed.
6. **Town Planning.**
  - a. Applications: ADV/20/1990 Tesco non-illuminated sign. Tesco Store Stalham NR12 9AE. It was **AGREED** that no comment be made PROPOSED Cllr McWilliams seconded Cllr Baker.
7. **Correspondence.**  
None.
8. **Footpaths.** P Hanton reported to the meeting, currently there are no issues that need addressing.
9. **Committee plans**
  - a. Millside. The survey response was overwhelmingly in favour of retaining the play area and not changing use to allotments. Area to be reinspected by Cllrs Eden, Gelinias and Clerk.
  - b. Memorial at the Recreation Ground. The world war 1 benches are £781.00 each plus delivery. The Plaque is £49.00. Delivery to Stalham £145.00. It was **RESOLVED** to site 2 benches at the Recreation Ground in 2020/22 and these figures to be used for budget. Interpretation board to be added at a cost of an additional £1,170.00. PROPOSED Cllr M Baker, seconded Cllr R McWilliams.

- c. New play area at the Recreation Ground. It is planned that the next area developed will be for 5 – 12's and be situated in front of the Poppy Centre. Cllr Baverstock is initiating consultations with the children in that age group in the New Year. Clerk to be involved. The younger children's area also needs additional works, aspirations include; new swing set; disposal of igloo. Companies to be approached to see what will fit into that space after removal. CLERK. Grants to be looked at. CLERK.
- d. Wooded area at Recreation Ground. This area currently attracts antisocial behaviour. Ground cover to be cleared. Cllr Hanton. List of volunteers to be taken and passed to clerk with Risk Assessment prior to works being carried out.  
Cllr Morgan to visit site to assess visitor operations/waste disposal etc. Next meeting.

#### 10. Play Area Reports.

- a. Under 8's. Currently this area is not receiving many visitors.
  - b. Adult / seniors. This area has been inspected.
  - c. Skate Park. Currently closed under COVID legislation. It was **AGREED** that the Clerk obtain prices from professional companies for any necessary works.
  - d. Millside. To be inspected – fencing down, slide needs painting, hedging has been dumped on site, gate has large gap on one side.
  - e. To review how weekly inspections are recorded. Cllr P Hanton reported that he will be devising a new form for completion detailing each piece of equipment. Currently weekly inspections are undertaken by; Cllr Gelinias/adult equipment/skate park/teenagers; Cllr Baker/under 5's; Cllr Eden Millside.
  - f.

#### 11. To Review Committee Policy in respect of COVID-19.

It was AGREED that following the next Government review the Adult equipment be opened. The Skatepark to remain closed until assessment has been completed.

#### 12. Recreation Ground

- a. Future plans. Perimeter Trail. To be considered as a centenary project for 2024 – to be brought to November 2021 meeting. CLERK.
- b. Car Park. The bollard adjacent to the under 5's needs re-fixing. Clerk to approach contractors and seek FOC remedial repair.
- c. It was RESOLVED that the weeded area in the car park edging be sprayed by Contractor. Prices to be obtained. CLERK.

#### 13. To receive Tree Risk Assessment and approve necessary works.

It was RESOLVED to approve all urgent (1 month) works, PROPOSED Cllr McWilliams, seconded Cllr Lilley. Prices to be obtained for all other works. CLERK. Next meeting.

#### 14. Committee budget AGREED as presented. PROPOSED Cllr Baverstock, seconded Cllr McWilliams.

#### 15. Poppy Centre

- a. Cllr Hanton reported that no meetings have taken place. All Saints School continue to use the facility for their Physical Education lessons. Repairs are being undertaken as necessary during lockdown. The Poppy Centre still await the lease from the Council, this is now available and will be forwarded by Clerk.

#### 16. Leases

- a. Youth Club – It was **RESOLVED** to seek legal advice to update lease. PROPOSED Cllr McWilliams, seconded Cllr Baverstock.

b. Football Club – lease to be re-issued as is.

**17. Pond-** BVCG booked to attend site Jan/Feb 2021 for Reed Clearance.

**18. Staithe** – Backfill awaiting Highways.

- a. To consider condition of Dyke and any necessary works. Clerk to initiate discussion on flooding within this area and explore who to involve and how to ascertain best way to approach the project.

**19. Matters for reporting or future agenda**

None. Next meeting to be 25<sup>th</sup> January at 7.30pm.

**RECOMMENDATIONS FOR FULL COUNCIL:**

1. That Council RESOLVE to erect two No. Memorial benches at the recreation ground.
2. That Council RESOLVE to install an information board at the recreation ground.
3. To RESOLVE to spray weeded area alongside edge of car park.
4. To NOTE urgent tree works undertaken as report.
5. To RESOLVE to seek legal advice to draft a lease for the Youth Club.
6. To RESOLVE to issue the Football Lease as existing.
7. To NOTE that the drainage in the Dyke area is under investigation.

Signed:

25<sup>th</sup> January 2021