

STALHAM TOWN COUNCIL

Minutes of the Finance Admin and GDPR Committee held on Monday 30th November 2020.

Present: Cllr K Bayes, P Eden (chair), M Green, P Hanton, M Lilley, R McWilliams, S Thomas, S Toone, G Wilson.

Clerks present: Mrs S Hunt, Mrs S Wellerd.

1. Minutes of last meeting

The minutes of the meeting held on 14th October 2020 were AGREED and will be signed by the Chair in due course.

2. Apologies

None.

3. Declaration of Interest

None.

4. Public Questions or comments.

None.

5. To note necessary work to Town Council computer.

It was AGREED that the Clerk get any necessary works undertaken. The work anticipated to be up to the value of £150.00.

6. To consider appointment of Internal Auditor.

It was AGREED to appoint Mrs Catherine Moore as Internal Auditor for 2020/21.

7. To consider change for banking arrangements.

The Council received a recommendation from the Clerk to move the banking to Unity Bank. This incurs a charge. It was AGREED that the recommendation go to Full Council along with anticipated costs based upon the last years banking.

8. To consider amended Asset Register.

The Asset Register was AGREED as presented. The land at Millside was added.

9. To consider non committee budgets

The Administration budget was RECEIVED by the meeting and AGREED as presented.
The H.R. budget was RECEIVED by the meeting and AGREED as presented.

10. To consider whole Council budget.

The budget was debated and costs discussed.

11. To consider Town Council precept

It was RESOLVED to propose a precept figure of £101,490.00 to full Council. PROPOSED Cllr Thomas, seconded Cllr Wilson.

12. It was RESOLVED that under section 100(4) of the Local Government Act 1972 the public be excluded from the meeting for item 13 on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act in the paragraph registered against the item: To exclude the press and public

13. Noted that the Clerk will receive payment of salary in lieu of holiday.

Mrs S Hunt

Clerk and Financial Officer

Tel: 07881638145

E-mail: clerk@stalhamtowncouncil.org

58 Hercules Road

Hellesdon

Norwich NR6 5HH