

STALHAM TOWN COUNCIL

Minutes of Meeting of the General Purposes Committee

Held on Monday 29th June 2020 via Zoom

Present: Mr. Wilson (chair) Mr Bayes, Mrs Eden, Mrs. Green, Mr. Hanton, Miss S Thomas Mr Toone & Mr McWilliams ain attendance Clerk

1. **Minutes** Approved the minutes of the last meeting
2. **Apologies** None
3. **Matters Arising- updates on matters not on the agenda-** None
4. **Declaration of Interest** - Mrs Eden as an allotment holder.
5. **Public Participation** No public present
6. **Town Planning**
 - a. Applications : PF/20/0910 Holly Cottage, The Green, Stalham, NR12 9PZ Single Storey front & rear extensions.
Recommend: No objections
PF/20/0871 Cedar House, Brumstead Road, Stalham, NR12 9DQ External alterations to upgrade single storey extensions and attached garage to provide additional habitable space for dwelling
Recommend: No objections
 - b. Decisions: - none
7. **Correspondence-** nothing additional
8. **Allotments**
 - a. Report including action on existing tenants.
It was noted that the vacant plots 4a & 4b were overgrown.
 - b. To consider bond refund tenant plot 22 & 23 Members agreed as neither plot had been worked on and it would be a cost to let there would be no refund
 - c. To consider how to resolve grass cutting.
Clerk to continue to try to get quotes and these would be considered at the July Council meeting.
 - d. To receive clerk's report on budget and request for refund.
As there continues to be costs, including the part of the Clerk's pay, associated to the allotments and this activity of the Council should be self funding no refunds were appropriate
 - e. To consider new notice board for allotment site
Clerk to get examples and quotes for the next meeting.
9. **Burial Act**
 - a. Burial Ground
 - i. Report- noted
Clerk to contact plot owners re glass vases and contractor re uncut hedge.
 - b. Closed Cemetery
 - i. Report- noted
Gate to be looked at and recommendations to be made to next Committee meeting.
 - c. Churchyard Cemetery
 - i. Report- none available
 - ii. Requests from Church warden
Clerk has contacted Street Lighting contractor. Members to look at other items and report to next meeting.
10. **Highways**
 - a. General report.- noted
 - b. Report of meeting with Highways engineer - noted
 - c. Area in front of High School
It was agreed to ask Highways to clear the shrubs and lay to grass.
 - d. Cutting of rural verges
Members discussed the various ideas around verges in the town and instructed the Clerk to seek further advice from the Highways Department.

11. Parish Partnership

- a. To receive notification of scheme for 21/22- noted.
- b. To consider items for quotes
Clerk to contact Highways engineer for more details in respect of a SAM2 (speed indicator device and improvements to footpath from A149 to Upper Staithe Road.

12. Street Lighting

Mr Hanton had submitted a report re defects and these would be passed to the contractor.

13. To consider allocation of responsibilities

- a. Burial Ground Miss Thomas
- b. Closed Church yard Mr Bayes
- c. Closed Cemetery Mrs Green
- d. Street lighting Mr Hanton
- e. Allotments Mrs Eden and Mr Toone

14. Community Resilience

Mr Hanton had submitted a report which was noted, he and Mrs Green were thanked for their work during the pandemic with NNDC and other volunteers.

15. Flag for Stalham – no possible update

16. Dog Fouling

- a. Initiative- for future meeting

17. Burial Ground Extension

- a. Noted postponement of work due to birds nesting.

18. Five year budget aa

- a. To consider items to be included in a 5 year budget
Any items for costing to the Clerk as soon as possible.
Clerk to get costs of the replacement trees for the Burial Ground.

19. Community Notice Board. – for next meeting

20. Items for reporting or future agenda

21. Date of next meeting: 24.08.20

Meeting closed at 8.07 pm