

22nd August 2022

To Members of the Finance, Admin. And GDPR Committee; Cllr K Bayes, M Green, M Taylor (Chair), S Toone, M Willoughby.

Your attendance is required at the **Finance, Admin and GDPR Committee Meeting of the Town Council** to be held on Tuesday 30th August at 7.00pm in The Upstairs Meeting Room, The Poppy Centre, Recreation Road, Stalham.

Sarah Hunt

Sarah Hunt
Town Clerk

AGENDA

1. Minutes.

To approve the minutes of the meeting held 28th June 2022.

2. Apologies.

To receive and consider apologies.

3. Declarations of Interest.

Declarations of interest for any item on the agenda.

4. Public Participation.

5. Town Planning.

5.1 Applications. To consider any applications circulated prior to the meeting.

5.1.1 PF/22/1793 – The Coach House, The Green, Stalham, NR12 9PZ. Removal of existing pitched roof on garage/car port and installation of lean-to roof (part-retrospective).

5.2 Decisions. To receive notification of any decisions received prior to the meeting.

5.2.1 None

6. Banking.

6.1 To receive up to date Bank reconciliations.

6.2 To review current bank account provision and costs.

7. Budgetary Matters 2022/23.

7.1 To note that the VAT reclaim of £7,667.82 has been refunded by HMRC.

7.2 To receive and review budget against actual spend.

7.3 To consider any necessary virements.

7.4 To review Ear Marked Reserves.

8. Asset Register.

To receive and review current asset register.

- 9. To receive Report from Scrutineer.**
- 10. Matters for reporting or future agenda.**
- 11. To set date for next meeting.**