

**STALHAM TOWN COUNCIL
AMENITIES AND PROPERTY COMMITTEE
TERMS OF REFERENCE**

Membership

Minimum of 6 Councillors including ex-officio Chair and Vice Chair plus non-voting co-opted non-councillors as agreed by the Committee.

Quorum

A quorum will be 4 full members

Frequency of meetings

Meetings to be held bi-monthly, where possible on the last Monday of the month and as agreed in the Meeting List as approved at the Annual Parish Council Meeting.

Delegated Planning powers:

To make representations to the Local Planning Authority on any application referred to the parish council and on any other planning matter that affects the parish. All members of the Town Council can attend the Committee and vote on any planning matters.

Objectives

To make recommendations to the council on the formulation of any policy or strategy in relation to the discharge of the **allotments** function

To make recommendations to the council on the formulation of any policy or strategy in relation to the discharge of the **Burial and Cemeteries** function

To make recommendations to the council on the formulation of any policy or strategy in relation to the discharge of the **street lighting** function

To make recommendations to the council on the formulation of any policy or strategy in relation to the discharge of the **highways** function

To make recommendations to the council on the formulation of any policy or strategy in relation to the discharge of any **property or premises**.

To consider any other matters referred to it by the Town Council and make recommendations regarding these to the council.

Status

This will form a Standing Committee of the Council. As such the Council will appoint the Chair of the Committee at the Annual Meeting of the Council.

ADOPTED BY FULL COUNCIL ON 9th MAY 2022