



Stalham Town Council
Minutes of the Extraordinary Meeting held on
Monday 6th February 2023 at the Town Hall

Present: Cllrs K Baynes (Mayor)
Cllrs M McGeary, R Hood, C Scrivner, S Toone, M Willoughby, M Green, and
M Lilly

Public: 3

Clerk: D Joy

Minutes

1 Apologies.

To receive and note apologies for absence.

To note there remains two vacancies on the Council – Council is free to Co-opt.

Cllr Hanton – away

Cllr Taylor – work

Cllr Gelinis – unwell

The motion was Proposed the motion was seconded.

Members **AGREED** to accept members apologies for absence

2 Minutes.

To approve the Full Council minutes dated 9th January 2023.

The motion was Proposed the motion was seconded.

Members **AGREED** approve the Full Council minutes dated 9th January 2023.

The Chair signed the minutes.

3 Declarations of Interest.

3.1 Councillors are invited to declare a pecuniary or non-pecuniary interest on any item on the agenda.

No declarations

3.2 To consider any dispensation requests.

No dispensations

4 Public Participation and Reports.

The motion was Proposed the motion was seconded.

Members **AGREED** to adjourn the meeting.

A member of the public requested a copy of the minutes from the last Full Council, meeting. The Clerk informed the meeting these would be sent to him.

The motion was Proposed the motion was seconded.

Members **AGREED** to resume the meeting.

5 To confirm precept submission to NNDC.

The motion was Proposed the motion was seconded.

Members **AGREED** to confirm the precept at £190,000 to NNDC.

6 Items for next agenda.

The Kings Coronation arrangements
Cllr Baynes wanted the Community Shop project to progress.
Cllr Toone enquired about the £100 for work on the cemetery.

7 Dates of next meetings:

Full Council - Monday 13th February, 7pm, Town Hall.

This will be postponed

To consider a resolution to exclude the press and public in accordance with the Public Bodies (Admissions to meetings) Act 1960 in consideration of the following items due to the confidential nature of the items to be discussed.

8 Staffing & Recruitment

8.1 To receive the Staffing Committee draft minutes for meeting held 18th January 2023.

The motion was Proposed the motion was seconded.

Members **AGREED** the Staffing Committee draft minutes for meeting held 18th January 2023.

8.2 To consider recommendations from staffing committee regarding staffing structure.

The motion was Proposed the motion was seconded.

Members **AGREED** to defer the recommendations from staffing committee regarding staffing structure.

8.3 To approve recommendations from staffing committee regarding the Town Clerk recruitment and documents.

The motion was Proposed the motion was seconded.

Members **AGREED** to defer the recommendations from staffing committee regarding the Town Clerk recruitment and documents.

8.4 To consider the appointment of locum clerk(s) and agree terms.

The motion was Proposed the motion was seconded.

Members **AGREED** to appoint Phillip Stone and Doreen Joy as Locum Clerks

Locums would send weekly updates and hours worked.

Phillip to collect items from previous Town Clerk

The locums to have authority to spend £500.

Office to be set up at the Town Hall.